



Roselands & Stafford  
Federation

## Stafford Junior School

Ringwood Road  
Eastbourne  
East Sussex  
BN22 8UA  
Tel: 01323 733434

E: [staffordoffice@roselands-stafford.org](mailto:staffordoffice@roselands-stafford.org)  
W: [www.roselands-stafford.org](http://www.roselands-stafford.org)



**Executive Headteacher:** Ms Mandy Stewart












**Head of School:** Mr Mike Walton

Friday 14<sup>th</sup> December 2018

Dear Parents and Carers,

Thank you to all parents who have provided a pencil case and equipment for their child in September. Since we have all been working so hard, some of the equipment is now starting to run out and will need replacing shortly. I have included the information sent out originally below as a reminder. You are more than welcome to replace it now – your child will know what they need, or perhaps it may be useful for ideas with Christmas around the corner.

### Suggestions for equipment (all items must be labelled with the owner's name)

 Berol or manuscript handwriting pen in blue	<p>1 x Pencil case (must be no longer than 20 cm and small enough to fit in their tray, which are 7cm deep)</p> 	<p>15 cm ruler (preferably with no inches on)</p> 
 Papermate (Ink Joy) medium or fine nib in blue and purple		<p>Glue stick</p> 
<p>Highlighter pen</p> 		<p>Rubber</p> 
<p>HB pencil or propelling pencil</p> 		<p>Pencil sharpener</p> 
<p>Washable whiteboard pen</p> 		<p>Colouring pencils (please include a dark green)</p> 
<p><b><u>Please do not bring any scented or glittery novelty items. If they are found, pupils will be asked to take them home. Thank you for your support with this.</u></b></p>		

Yours sincerely,

Mandy Stewart  
Executive Headteacher